

**Doniphan-Trumbull Public School  
January School Board Meeting**

Date: January 8, 2020

Regular Board Meeting 7:00 P.M.

Location: 302 W. Plum St., Board of Education Room

To: Board of Education Members and General Public

Agenda: Regular Meeting

From: Stan Hendricks, Superintendent

**1. Call Regular Meeting to Order:**

**2 Determination of Legality of the Regular Meeting and Roll Call**

Determination of Legality. President Vincent acknowledges that the notice of the meeting was given in advance by publication in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, will be taken while the convened meeting is open to the attendance of the public. Please call the Roll: **Attached: Notice of Legality.**

Brent Rainforth	Present, Absent	Chris Sullivan.	Present, Absent
Steph Roach	Present, Absent	Zach Van Diest	Present, Absent
John Schultz	Present, Absent	Craig Vincent	Present, Absent

**3. Annual Organization Tasks**

- 3.1 Authorization for Superintendent to administer the election of Board President for 2020
- 3.2 Election of Vice-President-
- 3.3 Election of Secretary-
- 3.4 Election of Board Treasurer-
- 3.5 Annual Organization Consent
  - 3.5.1 Designation of School Depository- Authorize Bank of Doniphan as the depositories for school district funds
  - 3.5.2 Designation of Fund Signature Cards- Authorize necessary changes in fund signature cards and bonds to reflect elections results- (Current signatures include President, Vice-President, and Treasurer.)
  - 3.5.3 Designation of Authority to Superintendent- Authorize Superintendent, Superintendent Designee to use board approved signature stamps on monthly claims/payroll
  - 3.5.4 Designation of Authority to Superintendent and Bookkeeping Agents (Shawna & Gretchen) for “Prior Approval Purchase” for District Accounting through Internet/On-Line Banking, Master Card Credit Card, Visa Credit Card and US Bank Debit Cards
  - 3.5.5 Designation of Programs Administrator with Signature Authorization- Designates Superintendent with authorization to sign for all local, state and federal programs
  - 3.5.6 Designation of District Bus Mechanics- Designates Peterbilt Motor Company, Dinsdale’s and NMC as the district’s Regular Route Bus and Vans Mechanics
  - 3.5.7 Designation of District Approved Attorneys- KSB Law Firm, Perry Law Firm
  - 3.5.8 Designation of Doniphan Herald as District newspaper of record
  - 3.5.9 Approval of current board policies and regulations

Consent approval: Approve items 3.5.1 through 3.5.9 as continuation of current district assignments.

Brent Rainforth	Yes	No	Chris Sullivan.	Yes	No
Steph Roach	Yes	No	Zach VanDiest.	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

3.5.10 Conflict of Interest policy

3.6 Appoint Committee assignments (President action to appoint committee assignments)

4. **Consent Agenda**

Recommended Action: Approval of consent agenda as presented.

Note: Items on the consent agenda are considered routine and will be acted under one motion.

There will be no separate discussion of these items at the meeting unless a Board member requests an item to be removed from the agenda for separate action.

4.1. **Approval or Amendment of Agenda**

There have been no additional items added to the agenda since the agenda was distributed to the Board of Education. **Attached: January 8, 2020 BOE Agenda**

4.2. **Approval of the Minutes**

**Attached: December 9, 2019 regular board meeting minutes.**

4.3. **Approval of: General Fund claims totaling \$74,299.99; Food Service claims totaling \$6,843.47; Building Fund Claims totaling \$10,930; Depreciation Fund totaling \$0 and QCPUF claims totaling \$0.**

**Attached: December 2019 Claims**

Brent Rainforth	Yes	No	Chris Sullivan.	Yes	No
Steph Roach	Yes	No	Zach Van Diest	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

5. **Open Forum**

6. **Principal Report's and presentations**

6.1 Kayl Heating and Air proposal/CMI proposal

6.2. Principal Reports

a. Mr. Engel

b. Mrs. Niles

c. Mr. Lavaley

d. Mr. Breckner

**7. Old Business and Reports**

7.1 Building and Grounds Committee report regarding HVAC and storage facility

**8. Superintendent Report Attached: Superintendent report January 8, 2020**

**9. New Business: Take all necessary discussion and/or action**

9.1 Approve design on storage facility to let public bids  
Recommended motion: Authorize public bids on storage facility design

Brent Rainforth	Yes	No	Chris Sullivan.	Yes	No
Steph Roach	Yes	No	Zach Van Diest	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

9.2 Present and accept bids for 2021 school bus purchase

Brent Rainforth	Yes	No	Chris Sullivan	Yes	No
Steph Roach	Yes	No	Zach Van Diest	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

9.3 Consider heating and air proposal from Kayl Heating and Air and CMI

Recommended motion: Approve Kayl heating and air HVAC maintenance proposal and CMI proposal

Brent Rainforth	Yes	No	Chris Sullivan	Yes	No
Steph Roach	Yes	No	Zach Van Diest	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

9.4 Principal and Principal/Special Education director contracts

Recommendation: Approve contract offers for the 2020-21 school year to Jason Lavaley, secondary principal; Rod Engel, elementary principal; and Nancy Niles, special education director/asst. principal.

Brent Rainforth	Yes	No	Chris Sullivan	Yes	No
Steph Roach	Yes	No	Zach Van Diest	Yes	No
John Schultz	Yes	No	Craig Vincent	Yes	No

9.5 Present Superintendent evaluation instrument for February board meeting

**10. Financials Attached: December 2019 financials.**

11. Next Board Meeting- Monday, Feb. 10, 2020 at 7 p.m.

12. President Vincent adjourned the meeting at \_\_\_\_\_ P.M.